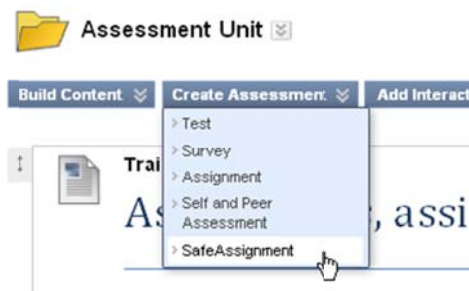


# Creating a SafeAssign assignment in Blackboard

SafeAssign is an anti-plagiarism tool that helps you to determine whether or not a student's work may require closer scrutiny. SafeAssign alone doesn't prove that anyone did anything wrong except for maybe those situations where one of your students submits a paper that they purchased from a paper mill online. Probably the best way to use SafeAssign is to help students to understand where they are making mistakes in quoting, paraphrasing, or summarizing sources in their assignments. As a writing tool, it can be very helpful because students can submit papers and see where they have made mistakes that weren't malicious but were incorrect.

1. To create a **SafeAssignment**, under the **Create Assessment** menu click **SafeAssignment**.



2. Enter a **Name** and the **Points Possible**. Then provide **Instructions** for what the students are supposed to do for this assignment.

**1. Enter Information**


★ Name	<input type="text" value="Assignment 2"/>
★ Points Possible	<input type="text" value="50"/>
Instructions	<input type="text" value="These are the instructions: SafeAssignment assignment should be no more than spaced. All assignment:"/>


3. Make the assessment *available*. *Track* number of *views* if desired.

Make the assessment available	<input checked="" type="radio"/> Yes <input type="radio"/> No
Track Number of Views	<input type="checkbox"/>

4. Select the **Availability Dates** if needed.

Availability Dates

☐ Display After    
Enter dates as mm/dd/yyyy

☐ Display Until    
Enter dates as mm/dd/yyyy

5. Select **Draft** or **Urgent Checking** if desired. **Draft** means that students can check their papers without adding them to the institutional database. **Urgent Checking** means that the papers will be pushed up the queue and checked faster. It can sometimes take a while for reports to be generated and this will expedite things somewhat.

Draft	<input checked="" type="checkbox"/>
Urgent Checking	<input type="checkbox"/>
Student Viewable	<input checked="" type="radio"/> Yes <input type="radio"/> No

6. Add an **Optional Announcement** if desired. This is just a shortcut to add a course announcement about the assignment.

2. Optional Announcement

Create ☒ Yes ☐ No

Subject

Message 

We'll see where it shows up!

7. Click the **Submit** button. The **SafeAssignment** is all set and a column has now been added to your **Grade Center**.

For more information about SafeAssign, send me an email at [Elaine@uark.edu](mailto:Elaine@uark.edu). I will send you a copy of the SafeAssign Manual in PDF format. It is proprietary so we can't post it out on the Internet.