

Monitoring Student Performance

Blackboard gives you several options for keeping up with how students are doing in your course. All of these options and tools are located in the **Evaluation** section of your course Control Panel.



Clicking the Evaluation link opens a sub-menu that includes three different tools: **Course Reports**, the **Early Warning System**, and the **Performance Dashboard**.



Clicking on the **Course Reports** option brings up a list of activity reports that Blackboard can generate.



User Activity in Content Areas

This report displays a summary of user activity in Content Areas for the course.
> Last Run: > Scheduled: No



User Activity in Forums

This report displays a summary of user activity in Discussion Board Forums for the course.
> Last Run: > Scheduled: No



User Activity in Groups

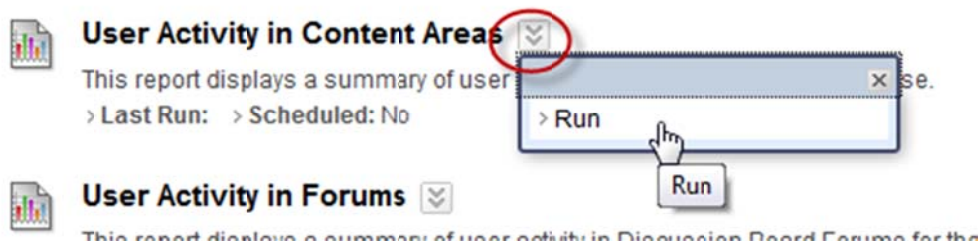
This report displays a summary of user activity in Groups for the course.
> Last Run: > Scheduled: No



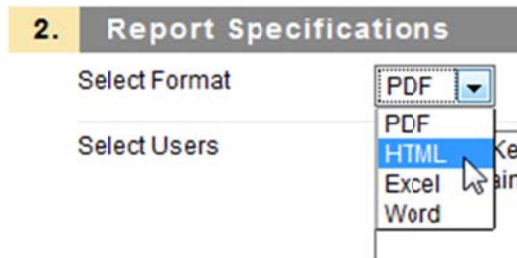
Overall Summary of User Activity

The report displays user activity for all areas of the course, as well as activity dates, times and days of the week.
> Last Run: Friday, June 4, 2010 5:15:26 AM CDT > Scheduled: No

To run a report, click the down-arrow (or Chevron if you work for Blackboard) and select **>Run**.



Choose the type of report file you want to see by clicking the **Select Format** dropdown.



Select Users by holding down the control (ctrl) key on your keyboard and clicking the users you wish to include in the report.



Determine the time period to be included in the report by setting the **Select a Start Date** and **Select an End Date** options. The default dates are yesterday and today so if you leave it as is, you probably won't find out much about your course.



Click the **Submit** button to run your report. This generally takes several seconds. If you have a lot of students and are looking at a wide date range then it may take even longer. Be patient!



The **Early Warning System** allows you to set up a series of rules to let you know if students are in danger of falling behind in your course. This system permits you to create a series of rules designed to notify you when students meet the specified criteria.

To create a rule click the **Create Rule** button and choose from one of three options: **Grade Rule**, **Last Access Rule**, or **Due Date Rule**.



In this example we will create a **Last Access Rule**. This type of rule lets you know when a student has failed to log in to Blackboard for a period of time that you specify in the rule.

First, enter the **Rule Name** and select **Yes** to make it available.

| | |
|----------------------------|---|
| 1. Rule Information | |
| * Rule Name | <input type="text" value="Too long since Log in"/> |
| Rule Type | Course Access |
| Availability | <input checked="" type="radio"/> Yes <input type="radio"/> No |

Set the **Rule Criteria**. For this rule it's the **Days Since Last Course Access**.

| | |
|--|--------------------------------|
| 2. Rule Criteria | |
| Specify the number of days since the last recorded access to the Course. | |
| * Days Since Last Course Access | <input type="text" value="7"/> |

When you're finished, click the **Submit** button and your rule is in effect. When a student fails to log in to your course for over 7 days, you will receive an email letting you know.

| | |
|---------------------------------------|---------------------------------------|
| <input type="button" value="Cancel"/> | <input type="button" value="Submit"/> |
|---------------------------------------|---------------------------------------|

The **Performance Dashboard** gives you a quick overview of everything happening in your course. You can see the last time the student accessed the course, see the number of discussion posts they have made, whether or not any **Early Warning System** rules are in effect for them and you can also access their grades in the grade center from here too!



Performance Dashboard

The Performance Dashboard provides an up-to-date report on the activity for all students. Information appears in a table format. Click the arrow in the header row of a column to sort the table data by that column. [More Help](#)



| <u>Last Name</u> | <u>First Name</u> | <u>Username</u> | <u>Role</u> | <u>Last Course Access</u> | <u>Days Since Last Course Access</u> | <u>Review Status</u> | Adaptive Release | <u>Discussion Board</u> | <u>Early Warning System</u> | <u>View Grades</u> |
|------------------|-------------------|-----------------|-------------|---------------------------|--------------------------------------|----------------------|------------------|-------------------------|-----------------------------|--------------------|
| Terrell | Elaine | elaine | Instructor | Jul 9, 2010 12:05:28 PM | 0 | 0 | | 1 | = | |
| Muessig | Ken | kmuessi | Student | Jul 7, 2010 3:39:00 PM | 2 | 0 | | 1 | 0/1 | |

Displaying 1 to 2 of 2 items

[Show All](#)

[Edit Paging...](#)